

JOB ANNOUNCEMENT # 22-087-ANG

POSITION INFORMATION

Position: Logistics Management Supt Grade: E-8/SMSgt

Location: 225th Support Squadron **AFSC:** 2S091

Opening Date: 21 July 2022 Closing Date: Until filled

WHO CAN APPLY

All current members of the Washington Air National Guard and those eligible to join

INITIAL ELIGIBILITY CRITERIA

The following criteria must be met as of closeout date of this announcement, (unless otherwise noted), to be considered:

- Applicants must possess the 2S071 or 2G071* AFSC.
- Meet ANG fitness standards IAW AFI 36-2905 with a score of 75 or above (applies only to current members of the USAF, USAFR or ANG)
- Possess or be able to obtain a **SECRET** security clearance
- Applicants must be a promotable E-7 or current E-8. E-7 applicants must meet all criteria for promotion to E-8

SUMMARY OF DUTIES

This is a dual position within the 225th Support Squadron as the Logistics Flight Superintendent as well as a knowledgeable Material Management Craftsman. Applicant experience should include Unit Deployment Management, and readiness reporting along with extensive experience managing personnel, processes, and programs. The ability to lead and work effectively with variety of AFSC's is essential, must possess a demonstrated ability to manage numerous real-time activities while guiding functions towards a desired future-state. This position requires direct supervision of junior members as well as full involvement in the deliberate development of the junior enlisted force. Proven experience in leadership roles and experiences in managing diverse groups will be reviewed in the selection of this position. Performs administrative and management functions. Supervises and performs item and monetary accounting and inventory stock control, financial planning and funds control. Computes requirement, determines allowance and researches/identifies supplies and equipment requirements. Supervises and performs operations involved in storage, inspection, identification and receipt of property. Conducts inventories, both on-site and remote radar site locations around the country. This position may at times entail CONUS, Alaska, or Hawaii TDYs in support of WADS mission. Member might be required to work rotating shifts in a 24/7 work environment. Responsible for Resource Advisor duties and may oversee Wartime reporting duties. WA ANG policy requires initial AGR tours to be three years with



potential for renewal at the end of the initial tour. Subsequent AGR tours are limited to a maximum of no more than four years, with a retention look each year after 20 years total time.

ELEMENTS

The following elements are considered essential for successful performance in this position. Response to the Elements is voluntary, however written response to each of the following Elements will ensure that specialized experience is recognized.

- Show knowledge of established supply regulations, policies, procedures, other instructions applicable to the specific assignment
- Give examples of experience with automated supply inventory and accountability system for supply transactions
- Manages and maintains organization AEF UTC Reporting Tool (ART) inputs and status updates for assigned military members.
- Show general knowledge of the use of Resources and Training System (SORTS), Defense Readiness Reporting System (DRRS), Designed Operational Capability statements (DOC), Mission Essential Task Lists (METLs), and LOGMOD Deployment Requirements Manning Document (DRMD) systems.
- Demonstrate operational leadership with skills in merging subordinates' talents, skills, and resources with other teams' functions to most effectively accomplish the mission
- Describe personal experience with handling COMSEC and Controlled Cryptographic assets
- Knowledge of Air Defense Sector desirable

APPLICATION INSTRUCTIONS

Applicants may apply for this position by submitting the following:

- 1) Resume cover letter (not required, but highly encouraged).
- 2) NGB 34-1, Application for Active Guard Reserve (AGR) position, version dated 20131111
- 3) Resume (Resume should include chronological listing of all military service. Include inclusive dates, branches of service, units and location assigned, and a brief recap of duties)
- 4) Current Report of Individual Person (RIP) from the vMPF, under Self-Service Actions, Personal Data, Record Review, print all pages. A CDB, Career Data Brief, is **NOT** a substitute.
- 5) Point Credit Summary (PCARS) from the vMPF under Self-Service Actions, Personal Data, PCARS. Print "View All", minus the PCARS definitions and FAQ pages (*only applies to current members of the USAFR or ANG*)
- 6) Current Fitness Report from AFFMS II (only applies to current members of the USAF, USAFR or ANG)
- 7) Response to Job Elements (not required, but highly encouraged)
- 8) EPRs (last 3)
- 9) Letter(s) of Recommendation (not required, but highly encouraged, limit 3)

Submission of application:



Email applications to: <u>LORIE.K.MOORE.MIL@ARMY.MIL</u> (do not use "us.af.mil" or "mail.mil") or can be sent through DoD Safe.

*All application documents <u>must</u> be consolidated into a <u>single</u> .pdf file if at all possible. Portfolio format is ok.

*When emailing applications, please put the <u>announcement number and last name</u> in the <u>subject</u> line. Also, name your .pdf file with the announcement number and last name. (Ex. 21-015-ANG Moore)

*If you do not receive an email "confirmation of receipt" within 5 duty days of emailing your application, please contact CMSgt Lorie Moore at 253-512-8347 or DSN 323-8347

Complete applications must be received by this office by 1630 (Pacific Time) on the closing date of the announcement. Complete applications not received by HRO by the closing date/time will not be accepted. Applications will not be returned.

ADDITIONAL INFORMATION

- *2G071 applicants will need to have a waiver approved from NGB to cross-train*
- New AGR's will be placed on a 2-3 year probationary tour. Continuation orders will be issued through a tour renewal request or an AGR Continuation Board as applicable.
- Equal Employment Opportunity: The Washington National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, national origin, gender, marital status or political affiliation.
- Enlistment/Appointment in the Washington Air National Guard is a condition for retention in the AGR program.
- Potential for promotion in the position is conditional upon assignment to the appropriate UMD grade, compliance with ANGI 36-101 grade compatibility requirements and, if applicable, the availability of an AGR control grade. Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for promotion to the higher grade.
- The process of applying and being nominated does not constitute final selection for nor guarantee
 this position. Applicants are strongly advised not to make arrangements to move or change jobs
 until notified of final selection by the Adjutant General of the State of Washington or designated
 representative.
- Applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD) for officers, age 60 for enlisted. If unable to meet this requirement a statement of understanding must be completed prior to start date.
- Military grade cannot exceed the maximum military grade authorized. A member who is overgrade must indicate, in writing, a willingness to be administratively reduced in grade when assigned.
- Point of Contact at Unit: CMSgt Brad Weekley, 225SPTS Chief Enlisted Manager, Comm (253) 982-4610, DSN 382-4610, brad.weekley.1@us.af.mil
- Point of Contact for general AGR announcements:
 CMSgt Moore, AGR Manager for Air (253) 512-8347, DSN 323-8347

